

IMPORTANT DEADLINE #1:

Immunizations and physical examinations should be initiated by July 6, 2009 to allow sufficient time to process forms. *The physical examination should not be completed more than 6 months prior to the month of entry.*



The Health and Immunizations Form must be returned by Aug 20, 2009 and accepted as "complete for entry" by the Health Sciences nurse evaluator for the student to matriculate during the Fall 2009 semester.

Health Sciences and Nursing Programs -- Student Health Form

Applicant for: (X) Fall () Spring () Summer Semester Year: 2009 Program: Medical Record Coder

DIRECTIONS: Please **print** in ink or **type** Section I (two pages) before going to your physician for examination. Be sure to answer **ALL** questions fully and put your name on all 5 pages .

SECTION I (By Student)

Date: _____

Name: _____
(Last) (First) (Middle)

Home Address: _____
(Number and Street) (City) (State) (Zip) (College E-mail Address)

Student College ID (Not Social Security Number) Home Phone Number Cell or Business Number Birthday

IN CASE OF EMERGENCY NOTIFY

Name: _____ Relationship: _____

Address: _____
(Number and Street) (City) (State) (Zip Code)

Telephone: _____
(Home) (Cell or Business)

A: PAST MEDICAL HISTORY

Check "Yes or No" for each box below. On the next page give dates and treatments on ALL "YES" answers.

HAVE YOU HAD	YES	NO	HAVE YOU HAD	YES	NO
Rubeola (Red Measles)			Diabetes		
Rubella (German Measles)			Kidney/Bladder Abnormality		
Mumps			Heart Disease/Heart Murmurs		
Chicken Pox			Arthritis		
Rheumatic Fever			Stomach/Intestinal Abnormality		
Infectious Mono			Hay Fever		
Hepatitis			Allergies to Environment, Medications, Foods, Latex, etc.		
Asthma			Color Blindness		
Positive T.B. Skin Test			Recurrent Headaches		
Mental/Emotional Disorders			Back Problems		
Frequent Dizziness			High Blood Pressure		
Epilepsy/Convulsions			Organ Transplants		
Other			Implants		

Revised Spring 2009

STUDENT'S NAME _____
 (Last) (First) (Middle)

B: DIAGNOSIS

If you answered, "YES" to any question in Section I A on the first page, complete the following:

DATE	DIAGNOSIS (use list from previous page)	TREATMENT

C: SURGERIES

DATE	TYPE OF SURGERY

D: CURRENT MEDICATIONS

MEDICATIONS
1) _____
2) _____
3) _____
4) _____

E: RESTRICTIONS

Has your ability to perform "essential functions required for this program" noted on page 4 been restricted or limited during the past three years? () YES () NO If yes, give reasons and duration. _____

I hereby certify to the best of my knowledge that the preceding information is complete and accurate.

 Student's Signature

 Date

NOTE: The **student** is responsible for ensuring completeness of the Health Form: acquiring all signatures and all attachments; ensuring their Physician/Physician Assistant/Nurse Practitioner fills in all spaces on the physical exam section; ensuring the immunization page is complete and that all blocks signed.

Revised Spring 2009

SECTION II: HEALTH ASSESSMENT (by Physician, Physician Assistant or Nurse Practitioner)

Directions to the Physician/Physician Assistant/Nurse Practitioner:

After reviewing the student's **Past Medical History** (see previous 2 pages), please complete pages 3 and 4. Both pages should be signed and dated.

STUDENT'S NAME _____
 (Last) (First) (Middle)

Height _____ Weight _____ Blood Pressure _____

Does the student have any **abnormalities** in the following systems? (Give dates, description for abnormality and treatment on all **positive** findings.) Check **all** systems "YES" or "NO".

A: SYSTEMS

SYSTEM	ABNORMALITIES?		COMMENTS/DIAGNOSIS/TREATMENT
	YES	NO	
Eyes			Corrected Vision Right 20/___ Left 20/_____
Ears			Hearing : Right () Normal () Impaired Left () Normal () Impaired
Nose, Throat			
Neurological			
Respiratory			
Cardiovascular			
Gastrointestinal			
Musculoskeletal			
Metabolic/Endocrine			
Genitourinary			
Skin			
Immunological			
Psychiatric			

 Physician's/Physician Assistant's/Nurse Practitioner's Name (print)

 Telephone Number

 Physician's/Physician Assistant's/Nurse Practitioner's Signature
 Revised Spring 2009

 Date

STUDENT'S NAME _____

(Last)

(First)

(Middle)

B: ESSENTIAL FUNCTIONS NECESSARY FOR THE Medical Record Coder PROGRAM .

Applicants and students should be able to perform essential functions, or with reasonable accommodations (such as with the help of compensatory techniques and/or assistive devices), be able to demonstrate ability to be proficient in these essential functions. Based on the health assessment which you performed, please indicate whether you noted conditions which might limit the student's ability to perform the essential functions, or for which they will need reasonable accommodation to perform the functions:

Essential Function	Technical Standard	Examples of Necessary Activities (Not all inclusive)	Limitations		Accommodations Needed (Please list)
			Yes	No	
Adaptability	Able to work in a health care environment that is constantly and rapidly changing.	Plan and prepare for annual coding and reimbursement changes implemented by fiscal intermediaries.			
Critical Thinking	Critical thinking ability sufficient for accurate problem identification, analysis and corrective action plan development. Attention to detail.	Identify cause-effect relationships in operational situations: evaluate inter and intradepartmental relationships, synthesize data, and draw reliable conclusions.			
Interpersonal	Interpersonal abilities sufficient to interact with individuals, families, and groups from a variety of social, emotional, cultural and intellectual backgrounds.	Establish rapport with internal and external customers, including patients and colleagues, and be a productive and effective team/committee member.			
Communication Ability	Communication abilities sufficient for effective interaction with others in spoken and written English	Summarize and communicate complex health information to employees, physicians, allied health professionals and administrative personnel.			
Concentration	Intense concentration for extended periods of time, often under less-than-desirable conditions	Ability to concentrate with multiple interruptions as well as multitask. Ability to accept and manage frequent, unanticipated changes.			
Physical Endurance	Remain continuously on task for several hours while standing, sitting, moving, lifting and/or bending; lift a minimum of 15 lbs above shoulders.	Stand/sit/ walk for extended periods of time.			
Mobility	Physical abilities sufficient to move from room to room and maneuver in small spaces; full range of motion.	Move around in work areas. Ability to push/pull mobile filing units or carts			
Repetitive Motion	Physical abilities to conform to repetitive motion on a continuous basis	Turning/Squatting/Twisting/Pushing/Pulling/Lifting repetitively			
Motor Skills	Gross and fine motor skills sufficient to work with paper and electronic health information.	Use equipment and computers with necessary dexterity.			
Visual Ability	Normal or corrected visual ability sufficient to read clinical information in a variety of formats.	Review paper based and electronic charts for qualitative and quantitative purposes.			
Professional Attitude and Demeanor	Ability to present professional appearance and implement measures to maintain one's own physical and mental health and emotional stability ,	Work under stressful conditions. Be exposed to communicable diseases and contaminated bodily fluids. React calmly in emergency situations. Demonstrate flexibility. Show concern for others.			
Ethics	Understand complex rules, regulations, policies and procedures that impact and affect health care ethics.	Release health information in accordance with hospital policy. Assign diagnosis and procedure codes and adhere to coding ethics and fraud and abuse legislation.			
Project Management	Ability to multi-task, including achieving day to day objectives in conjunction with special projects and assignments.	Work cooperatively with employees and providers at all levels to meet multiple goals and deadlines.			

Physician's/Physician Assistant's/Nurse Practitioner's Name (print)

Telephone Number

Physician's/Physician Assistant's/Nurse Practitioner's Signature

Date

Revised Spring 2009

MANDATORY IMMUNIZATIONS/TESTS • Midlands Technical College, Health Sciences Program

STUDENT NAME: _____ Health Science Program Medical Record Coder

STUDENT ID # _____ Midlands Tech E-mail address _____

This form must be filled out completely and each block signed by a Health Care Professional (Signature with Credentials).

The following immunizations, tests or titers indicating immunity are **required** before entering any Health Sciences and Nursing Program.

Each immunization or titer **must** have specific date and state immunity (Pos. /Neg.).

Health Professionals May Transfer Immunization/Test Dates From Other Legal Records and Sign This Form "Transferred by..."

VACCINE	DATE OF IMMUNIZATION OR TITER State immunity (Pos. or Neg.)	HEALTH CARE PROFESSIONAL Signature with Credentials
1 TETANUS (Booster required every 10 years)	Date of vaccine: _____	Sign: _____
2 MMR Date of Vaccine → 2 Vaccines or DOB prior to 1957 Or Positive Titers for M, M, R Dose #1 – on or after 1 st . Birthday Dose #2 – 4 weeks after dose #1 or later MMR titers are required if you cannot show Proof of 2 MMRs and cannot have the Vaccine and your DOB is after 1957. If the titer is negative, you must complete the 2 vaccinations.	#1 _____ #2 _____ (date) (date) OR Date of Birth Before 1957 DOB _____ OR Mumps Titer Date: _____ Results: Pos Neg Rubeola Titer Date: _____ Results: Pos Neg Rubella Titer Date _____ Results: Pos Neg	Sign: _____ OR Sign: _____ OR Sign: _____ Sign: _____ Sign: _____
You may be exempt from the MMR only if: (1) You are pregnant or trying to conceive. (2) You have a history of anaphylactic reaction to gelatin, neomycin, or eggs. If you cannot receive the MMR vaccine you will be required to attach a Physician's statement to your Health Form, and have titers for MMR done. Students born before 1957 are assumed to be protected through natural disease.		
3 VARICELLA (CHICKEN POX) A documented history of having chicken pox is not sufficient documentation for a person working in healthcare. A titer is required; if the titer is negative, then you must receive 2 vaccines, 4 weeks apart.	Varicella Titer Date: _____ Results: Pos Neg A negative titer requires you to have the two vaccinations noted below #1 _____ #2 _____ Date of Vaccine #1 _____ Date of Vaccine #2 _____	Sign: _____ AND /NA Sign: _____
If you cannot receive the Varicella vaccine you will be required to attach a Physician's statement to this Form. Varicella titer is required for all students.		
4 TB TEST (PPD) *2 Step PPD Skin Test (Mantoux Only) Step 1 → If Step 1 is negative – 1-3 weeks after Step 1 Give Step 2 (see below) Step 2 → **Positive TB Skin Test (See Below) **BCG (See Below)	Date Given _____ Date Read _____ Result _____ AND Date Given _____ Date Read _____ Result _____	Sign: _____ Sign: _____ AND Sign: _____ Sign: _____
*Two-step testing is used to distinguish boosted reactions and reactions due to new infection. If the reaction to the first test is negative, a second test should be done 1 to 3 weeks later. Two-step testing should be used for the initial skin testing of adults who will be retested periodically, such as health care workers. If you have had a PPD within the year it may be used as the first step. <i>Core Curriculum On Tuberculosis, What the Clinician Should Know</i> , CDC, Third Edition, 1994, page 22, 23. **If TB Skin Test is Positive a copy of the results of a Chest X-Ray, within the last year, is required and must be attached to your Health Form. **Students that have had the BCG vaccination > 10 years ago must have the PPD skin test; however, those who have received BCG within the last 10 years should be individually assessed for the need for testing. <i>Infection Control and OSHA Essentials</i> ; Health Studies Institute, page 30. A Physician's statement must be attached to your Health Form regarding his/her assessment.		
5 Hepatitis B Series Dates of Vaccines → Titer required (For both recently and formerly immunized) If titer is negative – you will need to have a booster and 4 weeks later have another titer.	#1 _____ Date _____ #2 _____ Date _____ #3 _____ Date _____ AND Titer Date: _____ Result: POS NEG	Sign: _____ Sign: _____ Sign: _____ AND Sign: _____
Hepatitis B vaccine is mandatory for all Health Sciences students. Students who cannot take the vaccine must present a physician's statement. Four weeks after completion of the Hepatitis B Series, a titer will be required to check for immunity. Hepatitis B Titers are required for all students.		

HS PROGRAM ACCEPTANCE REQUIRES THAT ALL ITEMS BE COMPLETED TO THE NURSE EVALUATOR'S STANDARDS BY Aug 20, 2009 (MTC E-mail will be utilized for official communications.)