



SUPERVISED FIELD PLACEMENT CHECKLIST  
HUMAN SERVICES PROGRAM  
MIDLANDS TECHNICAL COLLEGE

STUDENT'S NAME: \_\_\_\_\_ TERM: \_\_\_\_\_ STUDENT ID#: \_\_\_\_\_

STUDENT'S ADDRESS: \_\_\_\_\_ HOME PHONE: \_\_\_\_\_  
\_\_\_\_\_ WORK PHONE: \_\_\_\_\_

PLACEMENT AGENCY: \_\_\_\_\_ SUPERVISOR: \_\_\_\_\_

AGENCY ADDRESS: \_\_\_\_\_ PHONE: \_\_\_\_\_  
\_\_\_\_\_

AGENCY MAILING ADDRESS: \_\_\_\_\_

MTC SUPERVISOR: \_\_\_\_\_ PHONE: \_\_\_\_\_

I. DIRECTIONS TO SITE FROM AIRPORT CAMPUS:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

II. COMPLETIONS OF REQUIREMENTS:

A. LEARNING CONTRACT:

DATE: \_\_\_\_\_ POINTS: \_\_\_\_\_

B. WEEKLY REPORTS/JOURNAL

	DATE	# HOURS	TOTAL # (To date)
1.	_____	_____	_____
2.	_____	_____	_____
3.	_____	_____	_____
4.	_____	_____	_____
5.	_____	_____	_____
6.	_____	_____	_____
7.	_____	_____	_____
8.	_____	_____	_____
9.	_____	_____	_____
10.	_____	_____	_____
11.	_____	_____	_____
12.	_____	_____	_____
13.	_____	_____	_____
14.	_____	_____	_____

TOTAL HOURS FOR TERM: \_\_\_\_\_



C. CLASS PRESENTATION:

DATE: \_\_\_\_\_

POINTS: \_\_\_\_\_

D. PORTFOLIO

DATE: \_\_\_\_\_

POINTS: \_\_\_\_\_

E. RESEARCH PAPER/SENIOR PROJECT

DATE: \_\_\_\_\_

POINTS: \_\_\_\_\_

F. SITE SUPERVISOR EVALUATION OF STUDENT:

DATE: \_\_\_\_\_

POINTS: \_\_\_\_\_

G. FACULTY OBSERVATIONS

DATE: \_\_\_\_\_

COMMENTS:

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DATE: \_\_\_\_\_

COMMENTS:

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FINAL GRADE: \_\_\_\_\_

FACULTY: \_\_\_\_\_

DATE: \_\_\_\_\_

Updated: 11-06 - #7